

The Credit Union of Colorado has an open job posting for a **Fraud and Physical Security Analyst or Senior Analyst (based on experience)**. Card fraud experience strongly preferred. This role will report directly to me, and to the Director of Risk Management, Michael McWhirt. Applications close 3/23/20.

Job Location

CENTRAL DENVER – Denver, CO

Position Type

Full Time

Education Level

Bachelor's degree (B.A.) from four-year college or university plus a minimum of two years of experience in a similar role; or equivalent combination of education and experience.

Salary Range

\$59,000.00 - \$72,200.00 Salary/year

General Purpose of the Position

Primarily responsible for the development and execution of a highly-effective credit union fraud prevention and security programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. May perform other duties as requested or assigned.

- Respond appropriately to instances of identified forgery and fraud.
- Manage all aspects of incidents of forgery or fraud regardless of channel including but not limited to initiating preventative measures, collecting documentation, communicating with members, staff, and law enforcement, and filing bond claims.
- Act as contact point for the credit union on fraud and/or physical security related matters including advising staff and communicating with members.
- As assigned, complete reoccurring fraud prevention tasks such as working alerts generated by fraud prevention software, reviewing reports, creating and monitoring rules within fraud prevention systems, and querying card portfolio and account transaction activity.
- Respond to summons and subpoenas and communicate directly with law enforcement
- Represent the credit union in legal proceedings related to fraud and recoveries on an as needed basis.
- Establish relationships that benefit the credit unions overall fraud prevention and security programs through networking with law enforcement and other financial institution security and fraud related personnel.
- Participate in developing and maintaining a current library of Fraud and Security resources and provide informational assistance as requested.
- Conduct research and account reviews for fraudulent activity by working designated alerts and reports on a day-to-day basis.
- Identify ways to improve the credit unions fraud prevention strategies and make change recommendations to the Security and Fraud Supervisor and the Director of Risk Management.
- Participate in an annual review and update of the credit unions operations related security policies and procedures or update procedures as needed.
- As assigned, conduct branch security reviews, identify areas of non-compliance or improvement, and generate a findings report for management.
- Facilitate collection of and review branch and departmental quarterly security reports.
- Process organization physical access requests within established time frames.

- Communicate with the credit union's security vendor including reviewing invoices and communicating areas of need.
- Participate in maintaining the credit union's fraud risk assessment and update annually or as changes occur.
- Participate in developing the Risk Management Department's strategic plan as it relates to the fraud function.
- Assist as needed within all areas of Risk Management Department responsibilities.
- Coordinate and track requests for images and/or video surveillance.
- Develop and present fraud and security related training to credit union personnel as needed.
- Performs other related responsibilities and activities as assigned, commensurate with level of responsibility and qualifications.
- Provides excellent service by demonstrating courtesy and personal concern for members' and co-workers' needs and follows-up to ensure those needs are met.
- Adhere to all Federal and State laws and regulations applicable to the credit union, including the Bank Secrecy Act and OFAC.

For more information or to apply, please see the following link or reach out to me.

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=69120&clientkey=C9238A0564CC6A0731D539992ADDDEA7>

Lydia Rose, CFE

Fraud & Physical Security Supervisor
Risk Management Dept.
303-832-4816 Ext. 70187



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Here to help.